

Schools Forum Agenda

Tuesday, 2 July 2019 at 2.00 pm

The Lilla Huset Professional Centre, 191 Talgarth Road, W6 8BJ

| <u>Item</u> | <u>Pages</u> |
|---|--------------|
| 1. WELCOME, INTRODUCTIONS, AND APOLOGIES FOR ABSENCE | |
| 2. MINUTES OF THE PREVIOUS MEETING To agree the minutes of the previous meeting and note any outstanding actions. | 3 - 6 |
| 3. DEDICATED SCHOOLS GRANT DEFICIT REDUCTION - SUBMISSION TO THE ESFA This report informs Schools Forum of the proposed response to the DfE's request for a DSG Recovery Plan. | 7 - 15 |
| 4. SCHOOL REPAIR AND MAINTENANCE - VERBAL UPDATE | |
| 5. SCHOOLS REGENERATION - VERBAL UPDATE | |
| 6. SCHOOLS BUDGET PROCESS 2020-21 This report describes the proposed outline process for setting school budgets for 2020-21. | 16 - 18 |
| 7. DRAFT WORK PROGRAMME (FOR INFORMATION) | 19 |
| 8. ANY OTHER BUSINESS | |

Contact: david.abbott@lbhf.gov.uk

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Date issued: 25 June 2019

Schools Forum

Minutes

Tuesday 21 May 2019

PRESENT

Schools Forum Members:

Gary Kynaston, Hammersmith Academy (Chair)
Claire Fletcher, St Paul's CE Primary
Wayne Leeming, Melcombe Primary
Daisy Armstrong, Avonmore (Governor)
Dave Anderson, NEU
Michelle Barrett, Randolph Beresford EYC/Vanessa Nursery (Headteacher)
Clare Wagner, West London Free School (Headteacher)
Alan Campbell, Cambridge School
Jane Gleasure, Little People's Nursery (PVI)
Tim Scott, Fulham College Academy Trust
Giles Finnemore, Brackenbury Primary School
Aiden Smith, Jack Tizard
Francesca Smith, Jack Tizard (Headteacher)
Jo Grenfell, Jack Tizard (Business Manager)
Alex Parker, Lady Margaret School
Jessica Mair, John Betts (Headteacher)
Katie Brown, Trade Union representative

LBHF Officers:

Steve Miley, Director of Children's Services
Mandy Lawson, Assistant Director of SEND
Tony Burton, Head of Finance for Children's Services

1. MINUTES OF THE LAST MEETING

The minutes of the last meeting were agreed as a correct record.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Jana Hassan of Harmony Nursery.

3. DEDICATED SCHOOLS GRANT OUTTURN 2018-19

Tony Burton (Head of Finance for Children's Services, LBHF) presented the report that updated the Schools Forum on the 2018/19 final outturn position after updates to the allocation received in March 2019 from the Education and Skills Funding Agency (ESFA). The report set out the actual variances in each of the blocks of the Dedicated Schools Grant in 2018/19.

Tony reported that they had managed to retain the balance of the budget on the Schools Block, which had been discussed at the previous Forum in March. They had agreed to carry the underspend forward to 19/20 as a contingency for maintained schools. On the Early Years block there had been overspend across the different funding streams, though there were favourable adjustments for 18/19, the contingency had been agreed for 19/20. Tony reported that assumptions had been made on activity which produced some degree of risk, although he didn't believe the overspend would be significant.

4. DEDICATED SCHOOLS GRANT BUDGET 2019-20 UPDATE

Tony Burton (Head of Finance for Children's Services, LBHF) presented an updated report on the 2019/20 Schools Budget process since the last Forum in March 2019. Under the Central Services Schools Block (CSSB), there had been an increase in 19/20 so they were looking to reduce the spend. Steve Miley (Director of Children's Services) commented that the budget was higher than other Local Authorities.

The Chair asked that potential dates for the workshops be sent to headteachers.

ACTION: Tony Burton

It was reported that there was deterioration in the High Needs Blocks due to an increase in billing during the 17/18 period – though this had been partly offset by the central services block. Tony Burton was asked if the work was based on the tri-borough model which he clarified as being mixed. He confirmed that the time limit for invoicing was 2 years.

5. PROPOSED TOP-UP FUNDING INCREASE FOR JACK TIZARD SPECIAL SCHOOL FROM SEPTEMBER 2019

Tony Burton (Head of Finance for Children's Services, LBHF) presented the report that informed members of the 2018/19 outturn and forecast for 2019/20 with a view to recommending and agreeing a request to increase top-up rates for pupils attending the school, given the context of the High Needs Block deficit.

The current deficit of the school was £428,000 per year and top up rates would have to increase by £30,957 per year for both H&F and out of borough pupils. The earliest implementation date would be the Autumn term 2019, as other Councils would have to be informed of the increases. It was proposed that the £240,000 overpayment to the school in 2017/18 and 18/19 would not be recovered. A representative of Jack Tizard School added that other boroughs were already aware of the situation and there had been no complaints about the proposed increase.

Discussion took place on the restructuring of the Queen's Manor building, with one member asking if Queen Manor and Jack Tizard could liaise to

increase income. Mandy Lawson (Assistant Director of SEND, LBHF) responded that they required clarification of the borough's needs as this was a big piece of work to undertake. The Chair advised looking at Section 106 as a possible resolution and requested an update at the next Schools Forum meeting.

ACTION: Tony Burton

RESOLVED

1. Schools Forum considered and agreed to a top-up funding rate increase of £6,475 for Jack Tizard Special School, which will take annual top-up rates to £30,957. This will be implemented from Autumn 2019 onwards.
2. Schools Forum agreed to the non-recovery of £240,000 of place funding (from 2017/18 and 2018/19) ahead of increases to top-up rates in Autumn 2019.

6. HIGH NEEDS BLOCK STRATEGY - VERBAL UPDATE AND DISCUSSION

Tony Burton (Head of Finance for Children's Services, LBHF) summarised the High Needs Block situation and reported that the cumulative deficit was above the recommended threshold, requiring the Council to submit a recovery plan to the ESFA. Tony confirmed this would be done after the next Schools Forum meeting. The Chair commented that Forum members needed more understanding of the plan before it was submitted.

Mandy Lawson (Assistant Director of SEND, LBHF) gave an update on SEND funding, citing a need to move towards a model of more early intervention and support. Speech & language therapy funding needed rethinking, and medical needs units were currently undergoing remodelling work. The Chair asked if this work could be shared. Mandy confirmed that it had been, but she would recirculate after the meeting.

ACTION: Mandy Lawson

Mandy Lawson added that she was liaising with members about keeping children in mainstream schooling, preventing unnecessary escalation. They were also investigating support for 16-25 admissions and how each individual would be funded.

The Chair suggested providing a briefing at a future meeting.

ACTION: Mandy Lawson

7. DRAFT WORK PROGRAMME

The draft work programme was presented for information and was noted.

8. ANY OTHER BUSINESS

Maintained Schools Contingency

Tony Burton (Head of Finance for Children's Services, LBHF) tabled a paper

Minutes are subject to confirmation at the next meeting as a correct record of the proceedings and any amendments arising will be recorded in the minutes of that subsequent meeting.

on the principle of using the maintained schools contingency funding to support smaller maintained schools in H&F. Schools Forum offered broad support for the proposals in principle.

The following points questions were raised:

- Which schools stand to benefit from the proposals and to what value?
- Noted that some moves occurred in the Autumn term 2018 following the schools census.
- It was requested that modelling be undertaken to determine the cost of supporting moves since the Autumn census date.

The Chair asked that the paper and analysis of detail be considered at the next meeting.

ACTION: Tony Burton

BACS Rollout

There was a trial rollout of using BACS functionality in five schools, including William Morris, Brackenbury and Holy Cross. The Chair requested this be completed by the end of the academic year.

ACTION: Tony Burton

Chair

Contact officer: David Abbott
Schools Forum Clerk
E-mail: david.abbott@lbhf.gov.uk

Note: This meeting was clerked by Tracey Chin

| | |
|--|---|
| Hammersmith & Fulham SCHOOLS FORUM 2 July 2019 | |
| Department for Education DSG Recovery Plan | |
| Open Report | |
| Accountable Director: Steve Miley, Director of Children Services (H&F) | |
| Report Authors: Tony Burton, Head of Finance for Children's Services and Education (H&F) | Contact Details: E-mail: tony.burton@lbhf.gov.uk |

Purpose of the report

This report informs Schools Forum of the proposed response to the DfE's request for a DSG Recovery Plan.

1. Context

- 1.1 The Department for Education (DfE) have asked all Local authorities with cumulative High Needs Block deficits of 1% of their total annual allocation or more to submit a 'recovery plan'.
- 1.2 The stated aim of the recovery plan as determined by the DfE is for local areas to demonstrate how they will reduce expenditure against the High Needs Block so as to close any annual overspend against their allocation, and recover any cumulative deficit owed to the DfE within a 3 year period.
- 1.3 The DfE have asked for plans to be submitted by the end of June with sign-off from the Local Authority's Chief Finance Officer and Assistant Director for SEND. Local Authorities are also asked to consult with their Schools Forum, regarding details of plans. We propose submitting our plan shortly following Schools Forum on 2nd July.

2. Summary of LBHF's return

- 2.1. Several phase one mitigations to reduce pressures on the High Needs Block have already begun and these are listed in the recovery plan along with associated financial projections of their effect. These initiatives include plans

for additional income generation, recharges to other local authorities for use of LBHF services, and reallocation between blocks.

- 2.2. Whilst listed mitigations will have an effect on the overspend, they will not close the HNB funding gap in its entirety, and we have projected the cumulative deficit increasing accordingly. It is recognised that more work can and should be done to reduce the very significant pressures on the High Needs Block and we will be working with the local area over the next year to examine how we can maintain or improve services to young people with SEND in our area whilst transform our High Needs Block expenditure.
- 2.3. In tandem with the release of these recovery plans, the DfE have also began a 'call for evidence' consultation. The call for evidence seeks to gain local area input into how the current SEND system is working, and we expect this to feed into the DfE's forthcoming spending review. Responses to this can be made online, and we will also be holding an open workshop with schools on Monday 24th June 15:30-17:30 at the Lilla Huset Professional Centre to help coordinate our local response. More details can be found on Schools Zone or via Amric.sagha@lbhf.gov.uk.

3. Request to Schools Forum

- 3.1. Schools Forum are requested to not and sign off the recovery plan for submission to DfE by 3rd July.

END OF REPORT

Local Authority Dedicated Schools Grant Deficit Recovery Plan

What plans have you put in place to reduce the deficit in increments over the next 3 years?

Phase One - 19/20 Implementation

S1 - Regional Commissioner Fee

Description: Re-introduce the charge to other Local Authorities for placing children with an Education, Health and Care Plan (EHCP) in LBHF-maintained, special schools. The charge will be set at a flat % rate for all non-resident pupils and will cover the costs borne by LBHF in service delivery, place-planning, financial processing and other administrative overheads associated with high levels of out-of-borough CYP with SEND placed in LBHF.

Impact: Implementing the option will not adversely affect payments associated with individual LBHF-resident children or LBHF maintained school budgets. It will make an on-going contribution to reducing the High Needs Block overspend, proportionate to the level at which places are occupied by non-resident children. At the January 2018 School Census approximately half of all pupils in LBHF special schools were non-resident, with a much smaller % occupying places in mainstream primary.

Implementation & Risks to Delivery: S1 can be implemented through relatively minor changes to the current invoicing process, whereby at the point of re-charging other LA for the top-up costs incurred by LBHF for non-resident children, a defined % uplift is applied to the invoice total.

S2 - Re-Charge for LBHF centrally-funded 'Wrap-Around' Provision to Non- Resident Pupils

Description: Recover the costs to LBHF of providing centrally-funded 'wrap-around' occupational therapy services in LBHF-maintained special schools, that are currently accessed free of charge by non-resident pupils.

Impact: Implementing the option will not directly affect LBHF-resident children or LBHF maintained school budgets. All costs recovered would come back to LBHF and would make an on-going contribution to reducing the High Needs Block overspend, proportionate to the level at which places are occupied by non-resident children. At the January 2018 School Census just under half of all pupils in LBHF special schools were non-resident.

Implementation & Risks to Delivery: The charge will be applied at the point of invoicing other LA for the top-up costs incurred by LBHF for non-resident children. As soon as current mechanisms for recording and monitoring access to provision are sufficiently developed to accurately record and apportion access to provision, charges will be presented as an itemised bill.

S3 - Reconciliation of High Needs Block Funding

Description: Reconciliation of the amounts that the Education & Skills Funding Agency (ESFA) have recouped from our HNB allocation for two academies hosting resource unit places (Fulham Primary and Queens Manor), has identified a significant underfunding in our High Needs Block allocation due to an error in the academies recoupment calculation. From 2019/20 onward funding will automatically be retained in the High Needs Block.

Impact: Positive impact against High Needs Block allocation from 2019/20 onwards by £460k.

S4 – More Targeted Use of Home Tuition Services

Description: Reduce overall expenditure on Home Tuition for LBHF children who are unwell and not able to attend school, or those with an EHCP where school placement has broken down or have moved to LBHF with high level SEND and without school placement. There has been a historic lack of oversight and quality assurance of home tuition packages under the previous 3-borough Shared SEN Service. A number of opportunities exist to strengthen the current service model, improve operational processes and secure better value for money, including i) ongoing review of cases where access to home tuition has been long term and ensuring clearer planning for returning to local provision for all CYP, and ii) improved LA oversight of purchasing decisions.

S5 – More Effective Use of Alternative Provision

Description: Target with schools to reduce the number direct managed moves into AP. There is currently a high-level of managed moves in the borough.

Impact: Some children currently in A/P will return to mainstream schools. On-going saving through reduction in commissioned places in alternative provision and associated charges.

Implementation: A review of the local offer will likely be required to support reintegration of CYP into mainstream education, as well as bolster behaviour management in schools.

Phase Two - 20/21 Implementation

S6 -Charge for LBHF centrally-funded 'Wrap-Around' SALT Provision to Non- Resident Pupils

Description: Recover the costs to LBHF of providing centrally-funded 'wrap-around' speech and language therapy services in LBHF-maintained special schools, that are currently accessed free of charge by non-resident pupils. Impact: S6 will not directly affect LBHF-resident children or LBHF maintained school budgets. All costs recovered will come back to LBHF and would make an on-going contribution to reducing the High Needs Block overspend, proportionate to the level at which places are occupied by non-resident children. At the January 2018 School Census just under half of all pupils in LBHF special schools were non-resident.

Implementation & Risks to Delivery: As soon as current mechanisms for recording and monitoring access to provision are sufficiently developed to accurately record and apportion access to provision, charges will be presented as an itemised bill.

S7 - SEND Service Management Efficiencies

Description: The Local Authority's SEND Service will identify and deliver on management overhead efficiencies to produce a saving against the High Needs Block

S8+ - Systems Transformation

Description: The Local Authority is currently carrying out a scoping exercise for a wider SEND Transformation Programme. This will aim to both improve outcomes for CYP with SEND and produce potential financial efficiencies for the Local Authority by intervening

earlier before needs escalate into more specialist and expensive interventions, as well as creating more effective models and commissioned structures of delivery. Potential projects in S8 have not been included in projected mitigations as listed under the 'Financial' tab of this spreadsheet as they are still in scoping stage and subject to engagement and potential consultation with service users, parents and carers and wider stakeholders. There is little assurance that projects arising from S8 will reduce LBHF's overspend so as to close the budget gap in its entirety.

Areas which are currently being scoped for inclusion are:

1. SEN Support and SEN Support +: Promote the SEN Support agenda and re-design our prevention services to meet needs before they escalate
2. Specialist Services: Ensure that specialist services are commissioned using the most effective and efficient models of support.
3. Complex Cases and Transitions: Improve provision to allow more of our children and young people to be supported in borough. Improve transition arrangements and bolster the preparing for adulthood agenda to better support young people towards independence.
4. Special Schools, Sufficiency, and AP Planning: Ensure best value for money by place planning in advance, ensuring our specialist settings meet present and future need, and implementing SLAs and quality frameworks.

Phase Three - 21/22 Implementation

Scoping is currently underway on our 'Community Schools Programme', which seeks to maximise use of school lands and development potential, with the possibility of generating revenue streams or capital receipts for the council. Should the programme be successful there may be opportunities down the line to explore how ongoing revenue streams can mitigate against a portion of High Needs Block Pressures in the future. Alternatively, there could be eventual scope to use capital receipts to pay back part of the historic deficit, although this would likely require agreement from senior civil servants and/or politicians.

Can you specify how continuous improvement has reduced the deficit / is going to reduce the deficit? This could include sharing best practice, new contracts, efficiency savings

S4 – More Targeted Use of Home Tuition Services

Description: Reduce overall expenditure on Home Tuition for LBHF children who are unwell and not able to attend school, or those with an EHCP where school placement has broken down or have moved to LBHF with high level SEND and without school placement. There has been a historic lack of oversight and quality assurance of home tuition packages under the previous 3-borough Shared SEN Service. A number of opportunities exist to strengthen the current service model, improve operational processes and secure better improve value for money, including i) ongoing review of cases where access to home tuition has been long term and ensuring clearer planning for returning to local provision for all CYP, and ii) improved LA oversight of purchasing decisions.

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Description: Target with schools to reduce the number direct managed moves into AP. There is currently a high-level of managed moves in the borough.

Impact: Some children currently in A/P will return to mainstream schools. On-going saving through reduction in commissioned places in alternative provision and associated charges.
Implementation: A review of the local offer will likely be required to support reintegration of CYP into mainstream education, as well as bolster behaviour management in schools.

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3. Complex Cases and Transitions: Improve provision to allow more of our children and young people to be supported in borough. Improve transition arrangements and bolster the preparing for adulthood agenda to better support young people towards independence.
4. Special Schools, Sufficiency, and AP Planning: Ensure best value for money by place planning in advance, ensuring our specialist settings meet present and future need, and implementing SLAs and quality frameworks.

Please provide details of any previous movements between blocks, what current cost pressures those movements covered, and why those transfers have not been adequate to counter the new cost pressures

18/19 - £505,000 transfer from schools block to high needs block

19/20 - £1m transfer from schools block to high needs block

The money has gone towards mitigating against the totality of the high needs block overspend and the various pressures identified in P1-P5.

Please provide details of contributions coming from the health and social care budgets towards the cost of high needs provision

Speech and Language Therapy

The CCG currently contribute a 79% (£1,591,254) share towards the borough's Speech and Language Therapy Service, which delivers all EHCP-mandated SALT interventions. This may reduce to a 50% contribution or less from Q2 of 2019/20 creating an additional budget pressure on the HNB which has been factored into projections.

Complex Case Commissioning

Social Care, Health and Education contributed towards the cost of individual complex case commissioning in 18/19 in the following proportions:

Social Care (Disabled Children's Team): £190,297
 CCG: £313,464
 Education (SEN): £395,152
 Social Care (LAC): £455,576
 TOTAL: £1,354,488

Please explain how the LA has discharged its duties under the Equality Act 2019, C&F Act 2014 and common law to consult with those affected by the changes proposed

Changes to provision on a case-by-case basis follow our person-centred planning approach. On a system-wide and service level, the Local Authority is committed to fully engaging and consulting with CYP, parents and carers who may be affected by any changes proposed to services in the future, and as may fall out of planning and scoping work.

Please include a summary of the savings / and or measure you propose to implement over the next three years which will reduce the overspend

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|----|---|
| S1 | Disapplication from DSG Block |
| S2 | Redeploy DSG Central School Services Block |
| S3 | High Needs Import for Non-Resident Pupils |
| S4 | Re-charge for LBHF centrally-funded 'Wrap Around' OT Provision to Non-Resident Pupils |
| S5 | Recover High Needs Block Funding from recoupment miscalculation |
| S6 | More targeted use of home tuition services |
| S7 | More effective use of alternative provision |
| S8 | Charge for LBHF centrally-funded 'Wrap Around' SALT Provision to Non-Resident Pupils |
| S9 | |

Please discuss the local circumstances that have contributed to your deficit. Please provide a brief summary of the pressures in the box below and transfer the forecast spend in this area on the financial summary tab via the appropriate link. Local Authorities should consider providing budget pressures in the following areas:

- A) Mainstream schools
- B) State-funded special schools
- C) Further education and sixth form colleges
- D) Independent specialist provision
- E) Alternative provision

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| <p>P1</p> | <p>Note on the above: LBHF's HNB budget pressure is not currently assigned out across setting-types/budget areas in this manner. Whilst a crude 'apportioning' of the HNB overspend as a ratio of the total costs associated with each of these areas would be possible, this is likely to misrepresent a more complicated picture both on the ground and nationally. (I.e. It is difficult to say that each of these areas is proportionately influenced by the pressures listed out below, or that the overspend can be 'salami-sliced' out across these areas as a way of understanding/ addressing it).</p> <p>Note on the below: Several of the category headings in the pressures section of the 'Financial Summary' tab are complex and abstract in nature. Our figures represent a best guess at quantifying these using available data.</p> <p>P1 - Difficulties arising from the funding formula: Analysis carried out for LBHF in 2016 by SSCYP Consulting (Peter Gray) indicated that LBHF is impacted negatively by the funding formula methodology used to calculate our High Needs Block allocation when compared to other London boroughs. In particular, this includes:</p> <ul style="list-style-type: none"> i) The use of historic spend data to calculate the HNB allocation; and ii) Problems with the current ESFA import/export calculation meaning that authorities are unable to fully recoup the costs associated with being a net importer of out-of-borough CYP with SEND. (47% of LBHF's school-aged population with an EHCP). <p>The estimated effect of this is included in the P1 Financial Summary tab and is based on available data from 2016 as collated in the SSCYP report. The difficulty in quantifying the comparative effect of the funding formula on LBHF reflects the complexity of the calculations involved and the associated problems of understanding and planning this entails for the local authority.</p> |
| <p>P2</p> | <p>As reflected in the national picture, LBHF has experienced a significant increase in the number of EHCPs since implementation of the 2014 Act. Our data demonstrates a 16% increase in the number of EHCPs since 2016, fuelled by higher parental expectations, increasingly complex needs and higher diagnostic rates, and systemic financial pressures on schools which make delivering interventions at the SEN Support / 'notional 6k' level challenging. The current funding formula does not adequately account for this sharp rise in need, leaving a significant funding gap.</p> |

Appendix 1

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| P3 | Whilst the 2014 Act increased the bracket of responsibility to cover the 16-25 age range for CYP with SEND, available funding did not increase in proportion. |
| P4 | The NHS is looking to realign funding responsibilities according to statutory responsibilities. There is a strong likelihood of a significant cost-shift towards the Local Authority on our currently jointly commissioned SALT contract by Q2 onwards this year, as the CCG are seeking to cease funding for provisions listed in EHCPs under Section 'F' (Education). |
| P5 | LBHF has higher use of Alternative Provision as benchmarked against the national average. We believe that more CYP could be supported to remain in mainstream settings, thus promoting the agenda for inclusivity. |
| P6 | |

Agenda Item 6

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| Hammersmith & Fulham SCHOOLS FORUM 2 July 2019 | |
| Schools Budget Preparation 2020-21 | |
| Open Report | |
| Accountable Director: Steve Miley, Director of Children Services (H&F) | |
| Report Authors: Jill Lecznar, Interim Head of Finance (H&F) | Contact Details: E-mail: jill.lecznar@lbhf.gov.uk |

Purpose of the report

This report describes the proposed outline process for setting school budgets for 2020-21.

1. Introduction

- 1.1. The ESFA provides indicative data for the local authority to calculate and consult on schools' budgets including early years and high needs.
- 1.2. The Schools Forum is required to approve the final allocations for schools including any disapplication requests and to set the early years budget including hourly rates and central spend.
- 1.3. This report gives a timeline to the process.
- 1.4. Please note that we expect the ESFA to issue revised Dedicated Schools Grant guidance and an update on the National Funding Formula in late July 2019. However, at this time and pending the outcome of the Governments Comprehensive Spending Review, we anticipate limited financial and budget information to be available at that time. Officers will proceed with modelling 2020/21 budgets based on prudent assumptions and will consult on principles and indicative budget figures from early in the Autumn Term 2019.

2. Proposed Timeline

2.1. September 2019 Budget Briefings

Two 2-hour briefings proposed for week commencing 16th September. Draft modelling, proposals and options presented to Schools and other stakeholders.

Opportunity for discussion and Q&A. Schools Forum to please advise most suitable days and times for these sessions to be held.

2.2. Tuesday 8th October 2019 - Schools Forum

- Schools Block budget 2020-21 – draft Authority Proforma Tool (APT) presented for consultation using estimated schools block budget and October 2018 census
- Early Years and High Needs updates
- Draft Consultation Document for review
- Schools Forum to review and make recommendations for budget options and consultation process
- Provisional decision on Schools Block to High Needs Block transfer

2.3. 14th October to 8th November 2019 - Schools Budget Consultation and Workshops

- 14th October – Consultation Period Starts
- Workshops covering:
 - APT (Schools Block Allocation model)
 - Early Years Budget Model
 - High Needs Budget Model
 - Dates to be confirmed early in the Autumn term

The workshops will be designed to pass on relevant information to schools and stakeholders, so they are able understand any changes to the funding formula that will impact their budgets and to actively engage with all stakeholders to ensure all areas are covered.

2.4. Autumn Term Budget Disapplication request - deadlines to be confirmed

2.5. Tuesday 10th December 2019 - Schools Forum

- Update on budget process and consultation feedback pending final allocations from ESFA
- Schools Forum to agree principles for final Schools Block allocations
- Early Years and High Needs updates

2.6. Christmas/New Years 2019/20 – Final Budget Work

- ESFA advise final allocations and issue final APT model with October 2019 census data
- Officers final model and final APT calculations and early years budget for presentation to SF 14th January.

2.7. Week commencing 6th January 2020 - Final Budget Briefings

- Workshops covering
 - APT (Schools Block Allocation model)
 - Early Years and High Needs Blocks for schools
 - Dates to be confirmed early in the Autumn term
- The workshops will be designed to:
 - communicate the final proposed schools block allocations for 2020/21 at local authority and school level

- Update on 2021/22 budget for Early Years and High Needs proposals

2.8. Tuesday 14th January 2020 - Schools Forum

- Agree 2020/21 schools budget models
- Agree submission of final APT to ESFA

END OF REPORT

Schools Forum – Draft Work Programme 2019

Note: Dates and items to be confirmed

Tuesday 8th October 2019 2pm, Lilla Huset

- Schools Budget 2019/20 Monitoring
- Schools Block Budget 2020/21 – Draft Authority Proforma Tool for Consultation
- Schools Budget 2020/21 Consultation Draft
- Annual Audit Update

Tuesday 10th December 2019 2pm, Lilla Huset

- High Needs Strategy Update
- Schools Budget 2020/21 Update
- Central Services Budgets

Tuesday 14th January 2020 2pm (TBC)

- Schools Budget 2019/20 Monitoring
- Schools Budget 2020/21 Update
- Schools Block Budget 2020/21 – Final Authority Proforma Tool
- Scheme for Financing Schools Revisions

March (TBC)